

and routes, please visit the [BCRTA website](#) or contact their regional office at (513) 785 5237. ~~BCRTA applications for Paratransit Service are available at the Miller Center.~~

Reduced Course Load

Main students with documented disabilities including physical, psychological, medical, or learning disabilities may be eligible to apply for special status, a reduced course load accommodation. If approved, this will allow a student to reduce his or her course load below the minimum required 12 credit hours to maintain full-time status. The number of credits will be determined based on the level and nature of the student's disability and with consideration for degree progress. To qualify, students must apply and submit supporting documentation to the appropriate disability service office on their campus of record. ~~Application for this special status must be completed as early as possible prior to registration.~~

Policy Statements for Students with Disabilities

Under the Americans with Disabilities Act Amendments Act of 2008 (ADAAA) and Section 504 of the Rehabilitation Act of 1973, "otherwise qualified" individuals with disabilities are protected from discrimination and assured equal access to educational programs. In order to establish that an individual with a disability is covered under the

Admission

Students with disabilities must be “otherwise qualified” and meet admissions criteria set forth by the Mami University Office of Admission. College entrance exams scores taken with accommodations are accepted. ~~The Office of Admission forwards disability documentation that is submitted to their office to the Miller Center.~~

Accommodations and/or Services for Diagnosed Students

Accommodations and/or services available to students are specific to campus access and academic requirements based on the student's presenting concerns and identified barriers.

documentation will be sent to the student's MU email account. It is the student's responsibility to obtain additional information or clarification if requested.

Documentation Requirements – Learning Disabilities – ID Documentation Guidelines

This policy specifies the procedures to be followed and the information that should be contained in documentation of a student's Learning Disability (LD) and/or AD(H)D report. Learning disability documentation (e.g., psychoeducational report) should adhere to the criteria established by the university for full consideration.

- 1. Psychological assessment (minimally, an individual intelligence test such as the Wechsler Adult Intelligence Scale [WAIS], Woodcock Johnson Tests of Cognitive Abilities, or Stanford Binet Intelligence Scales) with subtest and composite standard scores included.**
- 2. Educational assessment (minimally, a test such as the Woodcock Johnson Tests of Achievement or the Wechsler Individual Achievement Test [WIAT]) with subtest results for reading, writing, and math, regardless of student background.)**
- 3. If the student also has a dual diagnosis of AD(H)D, additional behavioral measures may be helpful to support the diagnosis.**

meet with the Director of the Miller Center to engage in an interactive process to seek resolution. If resolution is not found at this level, or if the complaint is against the Director of the Miller Center, the individual may seek resolution by contacting the ADA Coordinator within the Office of Equity and Equal Opportunity per Miami University.

against persons with disabilities in institutions of higher education) you may pursue a resolution under this procedure. The general student grievance procedures, including the University's Policy Prohibiting Harassment and Discrimination, are available to students with disabilities.

The procedures below are additional procedures that apply to students with disabilities who feel their rights have been violated under 504, 508, and ADA.

A report may be filed against a faculty, staff, academic department, non-academic department, program, and/or organization. In addition, students may file a report against The Miller Center, and/or a particular Miller Center staff person.

~~Students may file reports utilizing the Accessibility Grievance and Barrier Reporting Form. Students report an accessibility barrier or contact sds@miamioh.edu. The Miller Center will review the submission within one business day of receiving the report. Within five business days, appropriate action followup will be taken occur to address the reported concern.~~

Resolving Conflicts with the Miller Center and/or a Miller Center General Staff Member

- 1. When a student has a complaint against the Miller Center or one of its staff members, the student should first discuss the complaint with the Director of the Miller Center. Resolution of the issue may be reached at this level.**
- 2. If the complaint is not resolved or for a specific reason cannot be discussed with the Director of the Miller Center, a student has the right to bypass the Miller Center and go directly to the OEEODirector.**
- 3. The OEEODirector will evaluate the situation and determine an appropriate resolution. The OEEODirector will inform all involved parties of progress, findings, or resolution within 10 business days.**

Resolving Alleged Discrimination by Another Student

In situations where students allege discrimination by another student, students have the option of filing a complaint under the Code of Student Conduct or a charge under the University's Policy Prohibiting Harassment or Discrimination. Please contact the Office of Equity and Equal Opportunity for further information.

Contact Information

The Miller Center Director

19 Campus Avenue Building

Shriver Center Room 304

(513) 529 1541 (V/TTY)

(513) 529 8595 (Fax)

Office of Equity and Equal Opportunity, OEEODirector

Hanna House

(513) 529 7157 [TTY accessible]

(513) 529 7158 (Fax)

Office of Ethics and Student Conflict Resolution

9 Warfield Hall

(513) 529 1417 (Voice)

(513) 529 1907 (Fax)

Related Form(s)

Application Form

Documentation Form

Report an Accessibility Grievance and Barrier Reporting Form

Additional Resources and Procedures

Websites

~~Oxford Miller Center for Student Disability Services~~

~~Hamilton Disability Services~~

and Middletown Regional Campuses: Disability Services

BCRTA website

SAMSAM Student Accessing Miami

Office of Equity and Equal Opportunity

FAQ

Not Applicable

Policy Administration

Next Review Date

7/1/2023

Responsible Officer

Director of the Miller Center for Student Disability Services

Legal Authority

Rehabilitation Act of 1973

Americans with Disabilities Act of 1990

Americans with Disabilities Act Amendments Act of 2008

Ohio Administrative Code 4112-5-09

Compliance Policy

Yes

Revision History

Amended July 2021

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Student Handbook 43

Graduate Student Handbook 210

Reviewing Bodies

Administrative

Student Life Council