

# Undergraduate | Academic Responsibilities and Academic Grievance Policy

---

---

6FRSH :KR LV &RYHUG E\ WKLV 3RO  
8QGHUJUDGDWH 6WXGHQWV

---

---

3ROLF\

)DFXOW\ 6WDII DQG 6WXGHQW \$FDGHPLF  
,W LV WKH UHVSQWLQJ\ DQGDWFKGQDFDWRPEERPPXC  
WKDW LV IUHH IUBHMCGFRUWKRDRGSHUDWYHQQUQMOXFK DV  
EDVHG RQ DJH HWKGLQVDO RUCSKHULFDODFHPUDLQPHLQW VHL  
RULHQWDWLRQ RUSHQDQGHXQVGHQWLVKBRGGVWYGBQ RQH  
ZLWK FRXUWHV\ DQG UHVSHFW

6WDWHFHQW (RVHQWLDKQLQJVKp`pÀF€`0

---

---

---

---

---

---

---

---

---

---

— 6 S H F L I \ L Q J L Q Z W K M L Q U V Z \ W K Z I R Q Z H H M A K H R I P W W I K R F R X U E \  
— Z K L F K W K H L Q V W U X Y Z M H R U L Q E D W H U D I C Q H V Q W K H F R X U V H  
— \_\_\_\_\_ ( Q V X U L Q P D W H U L D O V Q H G D U H H E T O X D O R \ D O Y O L V O N D X G H

JHQGHU PHQWDO RUHSKXV UDDFO L B S DLUHQ Q D WHL RXD ORR  
JHQGHU LGHQWLW

~~\$GKHULQJ WR WKHH 33RDVF \$WVHHQ \$SOMFH Q&GDDVFH'~~

~~\$GKHULQJ WR WKQH 36WDWVPERQD (Dial) (University Policy) WKH  
and Information Manual \$V WHDFKHUV SUXPUDJHV WKHH QFH SXUV  
OHDUQLQJ LQ VWXGHQSOVL17 MFKFK EHVQGD EUGRODIU WK MWL  
GLVFLSOLQHV 7KHWHG SFRV VWRU DWXK GHOQ DQGD GLQGLHY LVC  
WKHLU SURSHU UROHXLGHV GDQGOORXOMXDO RFDN H3 UR IHU\  
UHDVRQDEOH HHRQWVWRDIFDGHPLF FRQBSXFKD WQKMBUD  
HYDOXDWLRQV RIWWWW&BQW VJHWUHPH PHULWHYISFXOWWW  
FRQILGHQWLWCKQDMXODHZERQV&UBIENWRCHDQG 7KH\ DYR  
DQ\ H[SORLWDWLRUQRKHLWXSGLQDWHHRDQRYZDQMGDHH DQG D  
VLJQLILFDQW DVVLVWDRQIHVVRB SUXPHILFWUMKIGIRP DFD  
IDFXOW\ PHPEHU VKDQDN EHWKEHOD EIGHPEFIZRUND RD LVOD E  
IRU LQVSHFWLRQW\ DQ\ WKKLDEVSIDU FHRIDORS SRDNRV\  
ZLWKRXW ERQD ILGH DFDZLWKRXM DWKQ VFSQVHVQVZ URL WW  
VWXGHQW~~

~~\$VVXPLQJ WKH SRVQWLRHFRQIDRQDWSVWVWGHGQDFD RH P\XF  
GLVKRQHVV\~~

~~)ROORZLQJ VSHFLIRG DWK BQW HFFFLBMM GLMDREL Q MWXGH  
6HUULFHV~~

~~\$GKHULQJ WR WKBU<sup>3</sup>MDWHRQDQW (RQ LFW WLQ WKGH S  
3URIHVVLQRQDO (WKLFW DQG 5HVSQRVLELOLWLHV'~~

6WDWHPHQW RI 6WXGHQW 5HVSQRVLELOLWLHV

7KH 'LYLVLRQDO \$FDQDPIGFV \$\$SHDQMX%GLHDFLQULHQDQFHV  
WDNH QRWH RI WPKARVWRQZGQUPLQRU VLVXGLHQW UHVSQRV

YHG IUR<sup>3</sup>p€IHVVPRV VPCDP€`€ `€4@ `!±00P 0€p€ € p0



LGHQWLILHG V\ZQDEBU D\ WKH ZRUGL Q6WRXGWHQWDFVFRXDWGL  
QRWH WKDW EDVLFWYDOHNRGDLGFRVFRDUMHQFW FRYHUG EV  
6WDWHPHQW RI

,W ZLOO EH WKH KH VFSKRDQLVL R L OHLDFKIRG MPVLER Q D C  
\$SSHDOV %RDUG

7R DSSRLQW RQUUWVHHLS WRRPIS D DZL QWR IWRFI B HVDQX GDH QW  
FRPPLWWHH RI ILYBSSURISPIEBWH WR WRKH FBQWLLQVTEH  
WKH FKDLU RI WKHEPEVEVLSRSHDDO \$FORDURGX DV FKDLU DQC  
UHSUHVHQW DMSDYHWPIHQW VGUHODWHG LFRK WKKH GERVISLODL  
RULJLQDWHV LQFOXGLQJ ZKHUH DSSURVSLYLHW HURB QH  
RXWVLGH WKH GLYLRLRQKH1GRHSDBEAFHFQWR UR IDWIKHQVQW W  
ZKRP WKH FRPSODLQW KEV EDHPHQPEBIGHRPPWKH JULHYDQ  
FRPPLWWHH

7R FRQYHQH WKHFRRQPLGWW HMKWRJU IHPYDGFRIYDQG WKR S  
KHDULQJ

7R LQIRUP WKH VEXLGHQWRW ISDWRW KHMVGVH ZWWDQV KWKD  
RU VKH PD\ DWWHQIS[ FCKHG KEDUHQ EFXWQ GHE MHVVLRQV D  
DDFRPSDQLHG E\ FRXQVHO LIWKH VWXGHQW VR GHVLU

7R LQIRUP WKKHQVWKHXFRRPLVWHHGHUF DGFHDVWRWFRQW  
JULHYDQFH KDV EHKQ BRPPLWHGHE\ DQGV SURFWQH WIKMH  
IXOO ELOO RI SDQWMMKXODULVYDQ BNDIQG HYLGN QSBRR  
UHTXHVW IURP WKHLVQQJVUQFRWRP DWQRQF DWHP DQRH LQRRW  
WKH LQVWUXFWRU\ WKKDWHQIS RUK N KKHJ B LQJXW HYFO XGLQ  
VHVVLRQV DQG EH DRKQPSIDQLIHV KEH EQVWV XFWRU VR G

7R FDOO IRU IRUPIDRQVHERPPWQISDFRRQLW GHHHDDMWRQJRI  
FRPSODLQW ZLWK WDMRPUHPVEHVRRRH RHTXIFURPCLVWWHH U  
DSSURYDO RI HDFK UHFRPPHQGDWLRQ

7R PDLQWDLQ FRKP WQHF BMDLRQV ZRIMBQDOR \$FKDGH PLYFL V  
\$SSHDOV %RDUGV XQHRHTGXLUW W BQHQ FRQWLV VGH QEV LDRQVQ  
WKH DGMXGLFDWLQJ RI JULHYDQFHV

7R IXOILOO WKH UHVSQRVLELOLWLRO BHOWBGLQ WKH

7R NHHS DFFXUDWHHPRQGWHRV DQG KQJDDOJZULVWQXG  
GRFXPHQWV VXEPLWQH DQHQHYG BQVBELOFHLQIHVLQHWKH  
6HFUHWDU\ RI WKKH8IQDYHVXEMWFWDWRKWHYKLDIZURQIOW KEH  
\$FDGHPLF \$SSHDOV %RDUG Àp@p8PL Àp `€ €Üx'0 <K W(F

7R GHWHUPLQH GSULRU WQR FRDQVL ZIGH MXIOHU GIUDFQW DL R  
EHWZHHQ WKH VWXGHQDU VLQVW XFFVDRUE HDQGG GHDQ KD  
H[KDXVWHG DV D PHDQ KRJ ULHMYRQQYFLQ H, IVQ BVO VEKH FD  
UHIHUHG EDFN WRFKDKHU LQVWGHDFQV BV DSSURSULDWH

7R GHWHUPLQH ZKHQ TKHLDUHLG JW KHUFR VSU BISHGRISHV DV  
EH IROORZHG

7R KROG KHDULQ JW KMRI DGHWW HUXPLQ IRHW KH QVW XRGSHQQWWD Q  
WKH LQVWUXFWRU WDVQIG FARKHQLUH OM VZSHAK HVMKFX WLFYHS WLR  
VHVVLRQV DQG WRDGHVWUHW RLYRHW ER I WKH FRPPLWWHH  
UHFRPPHQGDWLRQ VWKH RXXV O HQ X BQLVQ VHFVLRQ EHZRZ

&RPPLWWHH 5HFRPPHQGDWLRQV

,I WKH FRPPLWWHYL RLODGLR WQR DRW QFR 6WDW WHH BDKLQJ  
3UDFWLFHV KDV RFFYLURLODGV LRLQ VKIDVFRIDFXHQGHG VEKDWUQH  
UHGUHV VLVZDU QDQV JHG ZHSHQH WHHH GL E P LWWKHFR FKDLU LQ ZU  
WR WKH VWXGHQR UDZGWKKFRISQ MW UAFVWQWRF WDKHUGDHSO UGHD  
DGLLWLRQ DQRQGLV LPOREHW R DVG HLLQ SVKHP DVQKGM QMFRUG

,I WKH FRPPLWWHLR ODDGLR QKR DW BFR 6WDW WHHDFVLRQJ  
3UDFWLFHV KDV RFFXHUQGHG DQGI RUHF RPKH HGWUXHG WQIU WKHVH  
UHFRPPHQGDWLRQV MGRKXVQ KEHFUKDS BURW WQHZ UFRVPEQJ VVHR V  
LQVWUXFWRU ZLWKKDH FRASXGHQW WHEH LQSWFWFV RWRZLQORU  
FRPPLWWHH FKDLU SOKDQFRURRUSHQREKFK ZLWKF RPPHQGDWLR  
ZLWKLQ WHQ ZRUNH QJH QVNL EDRW LQVWUWHV W WR WKH LQVWU  
IDLOXUH WR UHVS BQGGZLVQVQZVQIG IZFDW B NHRQQWRPISO LDQF

,I WKH LQVWUXEWR WKRPSOER RPH QGHQWL BQVO W KHL QWRX  
LQZULWLQJ E\ WKHLUFRZPEWV WFRSLFHVQWRF VKLHU GHQSD UWB

,I WKH LQVWUXQRWR BPLSQGLDFQVH ZLVKWLRLQ UHFRSPLHQ B I  
WKH UHFRPPHQGDWLRQVDFQR UR VVWKHSHQWZLHO QVEXGHVHQW  
WR WKH GHSDUWPHQVDFGRFXPHQWGHUFRQJDSJGLQY DDFHGV  
DQG UHTXHVWV IRU OODGH SHDYFLHQZ VQVW KM XGHSQW WPHQ  
FRPSODLQW ILOH

3XEOLVKLQJ RI 6WDWHPHQWV

7KH 6WDWHFRHQW RIZHDFKLQJ 3UDFWLIRHQD O3 UVR KHLFV DQG W  
6WDWHPHQW RI 6WXGHQV LSHO SERHQVD EDVQVWHR EIBFLXQQV LQJ RI  
DFDGHPLF \H ZUODQ BHR SIXTH

---

---

5HODWHG )RUP V

1RW \$SSOLFDEOH

---

---

\$GGLWLRQDO 5HVXRUFHV DQG 3URFH

1RW \$SSOLFDEOH

---

---

)\$4

1RW \$SSOLFDEOH

---

---

3ROLF\ \$GPLQLVWUDWLRQ

1H[W 5HYLHZ 'DWH

5HVSQRVLEOH 2IILFHU

\$VVRFLDWH 9HFW3UHMLO RI 6WXGHQWV

3URYRVW

6HQLRU 9LFH 3UHVSRQVLRQV DPHPHQW 6WXGHQW 6XFF

/HJDO \$XWKRULW\



1RW \$SSOLFDEOH

&RPSOLDQFH 3ROLF\

1R

5HYLVLRQ +LVWRU\

\$PHQGHG -XO\WHG 6GHSWHPEHU

5HIHUHQFH ,'

6WXGHQW +DQGERRN

5HYLHZLQJ %RGLHV

OLDPL 8QLYHUVLVW\ 6HQDWH

\$GPLQLVWUDWLYH

-